New Student Checklist

After you are accepted to NC State:

Every Student Must...

☐ Confirm Your Enrollment
☐ Access Your Unity Account
☐ Complete Your University Housing Application  
  *(Required for all first-year students)*

If You Need/Choose To...

☐ Apply for Scholarships and Financial Aid
☐ Get connected to NC State

After you have paid your enrollment deposit:

Every Student Must...

☐ Provide Undergraduate Admissions with an Official Final Transcript
☐ Provide Health Insurance Information
☐ Complete the Medical History and Immunization Forms
☐ Access Your Tuition and Fees Information
☐ Take Placement/Skills Assessments
☐ Participate in New Student Orientation
☐ Complete Required Online Education
☐ Sign Up for Your Meal Plan  
  *(Required for all first-year students living on campus)*
☐ Review the Office of International Services (OIS) Pre-Arrival Guide for Immigration Information and Arrival Support  
  *(Required for all international students)*
☐ Review the Code of Student Conduct

If You Need/Choose To...

☐ Request all AP/IB Scores Be Sent to NC State
☐ Grant Parent/Guardian Access to Your Records
☐ Update Your Contact Information or Preferred Name
☐ Contact Disability Resources
☐ Request a College or Curriculum Change
☐ Review Options for Bringing a Computer to NC State
☐ Review Campus Parking/Alternative Transportation Information
☐ Get WolfTV for Your On-Campus Room
☐ Keep Your Computer and Information Safe
☐ Purchase Your Textbooks
☐ Consider Participating in One of NC State’s Additional Summer Programs
Every Student Must...

☐ Confirm Your Enrollment

We can’t wait for you to come to campus and start enjoying the Wolfpack life!

Log into your wolfPAW account to respond to our offer of admission under your To-Do List. The deadline to confirm your acceptance is:

> **Fall Semester:** May 1 or within 10 days of receipt of your acceptance

> **Spring Semester:** December 1 or within 10 days of receipt of your acceptance

> **Spring Connect:** June 1

If you choose not to attend, please let Undergraduate Admissions know via your wolfPAW account.

https://wolfpaw.ncsu.edu/
919.515.2434 (Undergraduate Admissions)
undergrad-admissions@ncsu.edu

☐ Access Your Unity Account

Your Unity ID is an electronic identification key that allows you to access all of your records and services while associated with NC State. You need your Unity ID and password to access your email and campus services (e.g., eBilling, financial aid, Registration and Records) available via MyPack Portal at https://mypack.ncsu.edu.

To obtain your Unity ID, log in to https://wolfpaw.ncsu.edu/ with your wolfPAW username and password. You will see your Unity ID Credentials (ID and Password) listed on the main page.

Your Unity ID password is initially set to a default value. That is an 8 digit number composed of the last four digits of your ID number (found on the wolfPAW page) followed by your two-digit birth month and two-digit birthday (mmdd).

Before you can login to anything, you must create a password for your account. Please follow these instructions:

> Go to ncsu.edu/UIA to set up your User Identification and Authentication (UIA) security questions.

> Once you have updated your UIA questions, go to ncsu.edu/password to change your password to something only you know. (Enter your Unity Username, then your current password (default value). Create a new password and enter it twice.)

> Keep your password private. It is against university policy to share this information with anyone, including a parent or legal guardian.

https://oit.ncsu.edu/my-it/unity-credentials/
919.515.HELP (4357) (NC State Help Desk)
Complete the University Housing Application
(Required for all first-year students)

Living on campus is an essential part of the Wolfpack experience; that’s why students are required to live on campus their first year. However, transfer students are not required to live on campus and other exceptions can apply for first-year students.

Once you have been offered acceptance at NC State, you should complete a University Housing application. The Fall 2020 application will be available in late February. This process is done through MyPack Portal using your student ID number (can be found on your acceptance letter from Undergraduate Admissions).

Select a Preferred Roommate

Students who apply early have the opportunity to select a preferred roommate. Roommate requests must be mutual in order to be considered.

University Housing does its best to accommodate roommate requests but they are not guaranteed. Housing assignments are typically made based on the date a completed housing application is received.

Check out our 15 Living and Learning Villages!

Living and Learning Villages provide on-campus residents with an additional community based on interests, goals, and lifestyles. There is no additional cost to join a village but the benefits are endless.

If you do plan to apply for a village, there are additional questions for each community within the housing application.

https://housing.ncsu.edu/
919.515.2440 (University Housing Assignments)
housing@ncsu.edu
If You Need/Choose To...

☐ **Apply for Scholarships and Financial Aid**

The Office of Scholarships and Financial Aid (OSFA) assists students with applying for and securing financial assistance. You will be offered the best funding options available to you depending upon the timing of your application for aid, your level of financial need, and availability funding.

**Financial Aid:**
(*not applicable to international students*)

The Free Application for Federal Student Aid (FAFSA) is available each October 1. Students who wish to be considered for federal, state and institutional financial aid must submit a FAFSA. NC State University as a priority filing deadline of March 1. However, due to the high number of FAFSA applications received, grant funding is awarded on a first come, first served basis. Therefore, it is important to submit the FAFSA and any other requested information as soon as possible. Complete the FAFSA at [https://fafsa.gov](https://fafsa.gov)

**Scholarships:**

Once you are offered acceptance to NC State University, you can begin applying for scholarships via our scholarship portal, PackASSIST. For more information, including deadlines, and to log on using your unity credentials, visit: [https://go.ncsu.edu/ PackASSIST](https://go.ncsu.edu/PackASSIST)

[https://go.ncsu.edu/financialaid](https://go.ncsu.edu/financialaid)

919.515.NCSU (6278) (Scholarships and Financial Aid)

financialaid@ncsu.edu

☐ **Get Connected to NC State**

Now that you are part of the Pack, you need to get to know us better.

> **Follow** NC State on Facebook, Twitter, and Instagram (@ncstate)

> **Follow** New Student Programs on Twitter and Instagram (@ncstatensp)
Every Student Must...

☐ **Provide Admissions with an Official Final Transcript**

You must submit an official final transcript from all institutions you attended prior to enrolling at NC State. Final acceptance is contingent on your maintaining a level of academic performance that is equal to or better than your previous academic record.

- Failure to submit an official final transcript will cancel your enrollment
- Your official final transcript must include your final grades and graduation date. Contact your school to have your transcript sent electronically or by mail to the Office of Undergraduate Admissions.
- **All incoming Fall 2020 students must submit an official final transcript by July 15, 2020.**

☐ **Provide Health Insurance**

Per state law, students must show evidence of existing creditable insurance coverage (coverage under another health plan), purchase a private insurance plan or enroll in the NC State-sponsored plan (Student Blue). Established students will be able to enroll or waive the insurance beginning June 1st (for fall semester) or in early November (for spring semester).

- Students who do not waive out and decide to purchase the NC State-sponsored plan will be billed through their student account each semester.
- Visit HealthyPack (https://healthypack.dasa.ncsu.edu/insurance-and-billing/) for eligibility information and for more detailed information regarding insurance. To waive or enroll the Student Blue Plan visit http://studentbluenc.com/#/ncsu?page=welcome.

☐ **Complete the Medical and Immunization Forms**

Before arriving at NC State University, students are required to submit their medical histories and proof of required immunizations.

North Carolina Law requires that NC State students submit proof of immunizations to Student Health Services within 30 days of registration of classes at NC State University. For more information on the requirements, exceptions, exemptions and how to submit records visit https://healthypack.dasa.ncsu.edu/health-records/immunizationtb-compliance/

In addition to submitting immunization records, students are required to complete a Health History Form and TB Questionnaire.

Both can be found on the HealthyPackPortal (https://sso.medicatconnect.com)

- Visit HealthyPack (https://healthypack.dasa.ncsu.edu/insurance-and-billing/) for eligibility information and for more detailed information regarding insurance. To waive or enroll the Student Blue Plan visit http://studentbluenc.com/#/ncsu?page=welcome.

- 919.515.2563 (Student Health Services)
Access Your Tuition and Fees Information

You will use MyPack Portal (https://mypack.ncsu.edu/) to view your eBILLs and detailed student account information. Bills will not be mailed.

> It is the responsibility of each student, whether or not they receive a statement, to make full payment or complete financial aid information prior to the deadline. Approved and accepted financial aid awards and sponsorships will be noted on the account. Only the amounts exceeding the award must be paid.

> View your bill and make an online payment via MyPack Portal. From the Student Homepage > Student Accounts tile > Billing Statements from the left menu. Detailed account information is under Account History. Click the “Make a Payment” button to pay your charges. “What I Owe” gives you a current snapshot of your account.

> Tuition and Fees must be paid by the date posted on your billing statement to avoid class schedule cancellation.
  - Fall billing is in July
  - Spring billing is in November
  - Summer I billing is in April
  - Summer II billing is in May

> Grant parental access to student accounts through the MyPack Portal. Details are at go.ncsu.edu/parentaccess

> Sign up for direct deposit to receive refunds through the MyPack Portal. Details are at go.ncsu.edu/directdeposit

> Learn more about billing and payment options by visiting go.ncsu.edu/billing

> Waive or enroll in the NC State Insurance plan (if you don’t waive, you will automatically be enrolled and billed). Learn more at go.ncsu.edu/insurance

> If you decide not to attend NC State University you must notify Undergraduate Admissions (undergrad-admissions@ncsu.edu) no later than the first day of classes (include your full name, student ID and date of birth in the email). You must also cancel your housing and dining plan if applicable. You will be responsible for all charges on your account including any charges for late cancellations.

Take Placement/Skills Assessments

First-year students:

To ensure you are registered in the appropriate courses, placement/skills assessments are offered – and some required – in certain subjects such as math, English, chemistry, and foreign languages. To learn more about these assessments, visit: https://newstudents.dasa.ncsu.edu/firstyear/placement/

Transfer students:

> Placement test for math is not required if you have transferable math credit but otherwise you may be required to complete a placement test in mathematics.

> Transfer students should review the transfer policies of the First-Year Writing Program

> Based on your needs you may be required to complete placement tests in chemistry and/or foreign languages

> To learn more about these assessments, visit https://newstudents.dasa.ncsu.edu/transfer/placement/
**Participate in New Student Orientation**

New Student Orientation is a required transition program that prepares new students for their transition to NC State. A concurrent family program is also offered to introduce families to the academic programs and services available at NC State.

- Summer/Fall 2020 Orientation programs will take place in a virtual format due to impacts from COVID-19. Additional details will be available in early May 2020.
- Spring 2021 Orientation will take place Wednesday, January 6, 2021 (transfer) and Thursday, January 7, 2021 (first-year).

https://newstudents.dasa.ncsu.edu/orientation/
919.515.1234 (New Student Programs)
orientation@ncsu.edu

**Complete Required Online Education**

As part of NC State’s commitment to fostering a healthy and inclusive environment, all new first-year and transfer students are required to complete online trainings before the stated deadline below, before their first semester. Online education courses cover topics including:

- Alcohol education (required for students under age 21)
- Hazing prevention
- Sexual assault prevention (Title IX)

The online education courses will be **available for students in early June 2020** if they are starting at NC State in summer or fall 2020.

Once they are available, visit: https://prevention.dasa.ncsu.edu/required-education/ for instructions on completing the online trainings, and complete the trainings by the following dates:

- Deadline for Summer Start participants: June 17, 2020, Deadline for Alcohol Wise Part 2 is July 17, 2020 (*Available in early June 2020)
- Deadline for students beginning Fall 2020: August 19, 2020 (Note: The deadline for Alcohol Wise Part 2 is September 18, 2020) (*Available in early June 2020)
- Deadline for students beginning in Spring 2021: January 11, 2021 (Note: The deadline to complete Alcohol-Wise Part 2 is February 10, 2021) (*Available in fall 2020)

https://prevention.dasa.ncsu.edu/required-education/
919.515.4405 (Jeff Fay, Module Coordinator)
prevention-services@ncsu.edu
- **Sign up for your Meal Plan**
  (*required for all first-year students living on campus*)

  NC State’s award-winning dining program offers a variety of food options that are convenient, fresh, diverse and delicious. From traditional all-you-care-to-eat dining halls to a mix of restaurants, cafes and convenience stores, our program is designed to meet the unique needs and taste of our student body. Whether you live on campus or commute, NC State Dining offers a variety of meal plans that can be tailored to your specific needs.

  All first-year students (students entering college for the first time) living in on-campus housing are required to have a meal plan. To compare meal plan options and sign up, visit [dining.ncsu.edu](http://dining.ncsu.edu). You can make any changes to your meal plan for the fall semester by September 30 and spring semester by January 31.

  ![Image](http://dining.ncsu.edu/)
  1.800.701.4940 (NC State Dining)

- **Review the Code of Student Conduct**

  The Code of Student Conduct serves as the basis for student behavioral expectations at NC State. It contains information related to the university’s jurisdiction over student behavior, academic and non-academic violations, sanctions available when a violation occurs, and information regarding interim suspension.

  Academic violations include cheating, plagiarism, or aiding another to cheat or plagiarize. Non-academic violations vary widely and include rules concerning alcohol, drugs, infliction or threat of bodily harm, vandalism, disorderly conduct, sexual and racial harassment, sexual assault, and more.

  **All students are strongly encouraged to read and understand the Code of Student Conduct.**

  ![Image](https://studentconduct.dasa.ncsu.edu/)
  919.515.2963 (Office of Student Conduct)
  studentconduct@ncsu.edu

- **Review the Office of International Services (OIS) Pre-Arrival Guide for Immigration Information and Arrival Support**
  (*required for all international students*)

  The Pre-Arrival Guide is available online at: [https://internationalservices.ncsu.edu/pre-arrival-information/](https://internationalservices.ncsu.edu/pre-arrival-information/)

  ![Image](https://internationalservices.ncsu.edu/)
  919.515.2961 (Office of International Services)
  ois@ncsu.edu
Request All AP/IB Test Scores To Be Sent to NC State

A full list of the AP/IB credit policies at NC State is available online:
https://admissions.ncsu.edu/credit-opportunities

> Test scores must be submitted to NC State before New Student Orientation
> All scores must be received directly from the testing agency. Undergraduate Admissions does not accept scores from high school or college transcripts.
> NC State’s AP Code is: 5496

Grant Parent/Guardian Access to Your Records

You can give your parent or guardian online access to view your financial (billing/payment) and academic information (schedule/grades):

> Log in to MyPack Portal (https://mypack.ncsu.edu/)
> Go to Main Menu > Student Self Service > Campus Personal Information > Parent/Guardian Access. Detailed instructions are available: https://studentservices.ncsu.edu/your-resources/privacy/parent-access/
> To learn more about your academic records and the laws that protect them, visit https://policies.ncsu.edu/regulation/reg-11-00-01

Update Your Contact Information or Preferred Name

Updating Address or Phone Number

It is very important that your address and phone information are kept current with the university.

> Log in to MyPack Portal. Go to Student Self Service > Personal Information > Address or Contact Details.
> Sign up to receive WolfAlert emergency text messages, which may be sent during campus safety emergencies

Updating Preferred or Non-Legal Name

While a person’s legal name is used by default, NC State University recognizes that, as a community, many of its members use names other than their legal names to identify themselves. If you designate a ‘Preferred Name’, it will appear instead of the legal name in many university systems and documents (e.g., your Wolfpack One Card).

> Log in to MyPack Portal > Student Homepage > Personal Information tile > Select the ‘Preferred Name’ line > Edit the ‘First Name’ box > Select ‘Save’
> Learn more about the ‘Preferred or Non-Legal Name’ system at https://studentservices.ncsu.edu/your-resources/privacy/preferred-name/

Contact Disability Resources

Contact the Disability Resource Office (DRO) should you require accommodations due to a disability (e.g. physical, mental health, learning, etc.).

https://dro.dasa.ncsu.edu
919.515.7653 (Disability Resource Office)
disability@ncsu.edu
Request a College or Curriculum Change
(Does not apply to students whose first semester is Spring)

Requests to change the program into which you were accepted must be submitted to and approved by Undergraduate Admissions prior to June 1.

> Email your request to undergrad-admissions@ncsu.edu and provide your complete name and date of birth.

> You cannot change your program after June 1 or during Orientation

Review Campus Parking/Alternative Transportation Information

Parking on campus requires a valid NC State Parking Permit. Permits are sold online beginning in early July for fall semester and late November for spring semester. Eligibility to purchase a permit is based on a student’s credit hours on file with Registration and Records. Freshmen may purchase a parking permit; however, freshmen will only be eligible to park in the RS-Resident Storage lot which is approximately 380 spaces.

Alternative transportation options include:
> Wolfline campus bus system
> GoPass access card to ride city/regional transit
> LimeBike Bicycle share program
> Personal Bicycle (registration mandatory)

Get WolfTV for Your On-Campus Room

The Office of Information Technology provides an all-digital, comprehensive cable television package (WolfTV) for students living on campus.

Review Options for Bringing a Computer

Most students bring a laptop or other computer when they come to NC State. Be sure to review the computer specifications at https://go.ncsu.edu/comp-specs and check with your individual department or college before purchasing your computer.

The Bookstore offers laptops from Apple, Lenovo, and Dell. Each model is custom configured to meet or exceed the University’s minimum requirements for student laptop purchases. Each model qualifies for education discounts, technical support, and warranty repair from the OIT Walk-In Center.

Request a College or Curriculum Change
(Does not apply to students whose first semester is Spring)

Requests to change the program into which you were accepted must be submitted to and approved by Undergraduate Admissions prior to June 1.

> Email your request to undergrad-admissions@ncsu.edu and provide your complete name and date of birth.

> You cannot change your program after June 1 or during Orientation

Review Campus Parking/Alternative Transportation Information

Parking on campus requires a valid NC State Parking Permit. Permits are sold online beginning in early July for fall semester and late November for spring semester. Eligibility to purchase a permit is based on a student’s credit hours on file with Registration and Records. Freshmen may purchase a parking permit; however, freshmen will only be eligible to park in the RS-Resident Storage lot which is approximately 380 spaces.

Alternative transportation options include:
> Wolfline campus bus system
> GoPass access card to ride city/regional transit
> LimeBike Bicycle share program
> Personal Bicycle (registration mandatory)

Get WolfTV for Your On-Campus Room

The Office of Information Technology provides an all-digital, comprehensive cable television package (WolfTV) for students living on campus.

Review Options for Bringing a Computer

Most students bring a laptop or other computer when they come to NC State. Be sure to review the computer specifications at https://go.ncsu.edu/comp-specs and check with your individual department or college before purchasing your computer.

The Bookstore offers laptops from Apple, Lenovo, and Dell. Each model is custom configured to meet or exceed the University’s minimum requirements for student laptop purchases. Each model qualifies for education discounts, technical support, and warranty repair from the OIT Walk-In Center.

Request a College or Curriculum Change
(Does not apply to students whose first semester is Spring)

Requests to change the program into which you were accepted must be submitted to and approved by Undergraduate Admissions prior to June 1.

> Email your request to undergrad-admissions@ncsu.edu and provide your complete name and date of birth.

> You cannot change your program after June 1 or during Orientation

Review Campus Parking/Alternative Transportation Information

Parking on campus requires a valid NC State Parking Permit. Permits are sold online beginning in early July for fall semester and late November for spring semester. Eligibility to purchase a permit is based on a student’s credit hours on file with Registration and Records. Freshmen may purchase a parking permit; however, freshmen will only be eligible to park in the RS-Resident Storage lot which is approximately 380 spaces.

Alternative transportation options include:
> Wolfline campus bus system
> GoPass access card to ride city/regional transit
> LimeBike Bicycle share program
> Personal Bicycle (registration mandatory)

Get WolfTV for Your On-Campus Room

The Office of Information Technology provides an all-digital, comprehensive cable television package (WolfTV) for students living on campus.

Review Options for Bringing a Computer

Most students bring a laptop or other computer when they come to NC State. Be sure to review the computer specifications at https://go.ncsu.edu/comp-specs and check with your individual department or college before purchasing your computer.

The Bookstore offers laptops from Apple, Lenovo, and Dell. Each model is custom configured to meet or exceed the University’s minimum requirements for student laptop purchases. Each model qualifies for education discounts, technical support, and warranty repair from the OIT Walk-In Center.
Keep Your Computer and Information Safe

Be careful about what information you share on all of your devices and never share your password with anyone, even your parents.

> Phishing attacks are common on campus. Delete all messages requesting your password or other personal information. Note that the NC State Help Desk will never ask you for your password.

> Be wary of messages that sound too good to be true, such as unsolicited job offers or prize drawings you did not enter.

> Password-protect all devices, including smartphones and tablets. Install reputable anti-malware protection and apply software patches and updates as soon as possible.

> You are strongly encouraged to enroll in Two-Factor Authentication to protect your data. NC State supports two services: Google 2-Step Verification for Google accounts, and Duo for Shibboleth-connected services like MyPack Portal and Wolfware. Visit go.ncsu.edu/2fa for more information.

Purchase Your Textbooks

After you have registered for your classes, go to MyPack Portal https://mypass.ncsu.edu or to the NC State Bookstore’s website and order your textbooks. All you will need is your student ID to view your textbook list and order your books. The Bookstore offers a robust online ordering system that includes online price comparison, textbook rental, ebooks and textbook buyback. Students eligible for financial aid may also order their books online and the bill will be sent directly to the University Cashier’s Office.

https://go.ncsu.edu/textbooks
919.515.3424 (NC State Bookstores)
bookstore@ncsu.edu
Consider Participating in One of NC State's Additional Summer Programs

Open to all first-year and transfer students

There are a number of optional supplemental programs offered to assist students in their transition to the university. Consider participating in one (or more) of the following:

Wolf Camp & Wolfpack Bound

Cancelled for 2020

Wolf Camp and Wolfpack Bound are outdoor adventure programs, offered by Wellness and Recreation, for incoming students. These trips give students the chance to meet other new students before they start school with while trying outdoor activities like camping, kayaking, biking, and hiking; having campfires with s’mores; games to get to know other new students; and meeting returning student trip leaders.

Both trips are beginner-friendly and no outdoor experience is required! The registration fee covers transportation, food, equipment, and experienced leadership by Wellness and Recreation Outdoor Adventures staff.

Symposium for Multicultural Scholars

Open to all first-year and transfer students

The Symposium for Multicultural Scholars is a summer educational and transitional experience for students from historically underserved populations. Its purpose is to foster a sense of community for incoming first-year and transfer students and provide them with information about campus support, personnel, and resources as a basis for helping ensure their academic, social, and emotional success at NC State.

https://diversity.ncsu.edu/msa/symposium-for-multicultural-scholar/

GLBT Symposium

Open to all first-year and transfer students

The GLBT Symposium is a half-day welcome and community-building experience designed to provide incoming students with information about the GLBT Center, annual events, and ways to get involved. Students will learn about GLBT student organizations on campus, opportunities to volunteer through the GLBT Center, and GLBT resources in the local community. Incoming students will get a chance to connect with each other and hear from returning students about what it’s like to be GLBT at NC State. This annual event is a great way for students to make new friends, enjoy free food, and have some fun. Lunch will be provided.

https://diversity.ncsu.edu/glbt/signature-events-and-programs/
Summer Start
Open to all first-year and transfer students

Note: Summer classes and the Summer Start program for 2020 have moved online.

Summer Start helps new students transition to NC State through five weeks of online college courses and virtual community-building during Summer Session II. In addition to up to eight credit hours of online coursework, many optional social, academic, leadership, and service programs will be offered virtually. Summer Start will provide a strong virtual introduction to the culture of NC State and a jump start on your academic degree requirements with a smaller community of your peers.

First Year Inquiry (FYI) Abroad
Cancelled for 2020

The FYI Abroad programs are 2-week programs that merge the high impact experiences of a first-year inquiry course and study abroad. Students earn 3 GEP credits that count towards their degree before the start of their first semester on campus. Students will be immersed in inquiry-guided learning, led by NC State faculty, utilizing the historic and beautiful cities of their program location, Prague or Buenos Aires, as their classroom. Students are advised to select their program based on academic interest.

🔗 https://newstudents.dasa.ncsu.edu/summerstart/

For more information
Visit New Student Programs at: go.ncsu.edu/checklist