

**Spring Connect Spring 2020 Cohort
Email Communication Plan (as of 3/22/19)**

DATE	TOPIC	DEPARTMENT	NOTES
Ongoing as each student confirms	Enrollment Confirmation	Admissions	Includes push to Spring Connect New Student Checklist
2 days after student confirms	Fall plans/summer opportunities	Admissions	
4 days after decisions are released	Experience NC State Invitation	Admissions	
Beginning April 4	Advising assistance for course registration at other institutions in summer/fall	Colleges & Programs	Colleges and programs will determine when/how they will communicate with students regarding advising assistance.
Throughout April/May 2019	Transition Programs Promotion (Prague Connect & Summer Start)	European Center in Prague & New Student Programs	Transition programs will be promoted to admitted students
6/15/2019	Transition Intro: Landing Page and Checklist	New Student Programs	Save the date for Advising Day; Update your email contact
6/20/2019	Fall plans and final transcript reminder	Admissions	High School Transcripts and Fall Plans are due July 15
July	Mid Summer check in from NSP	New Student Programs	Video welcome from student leaders
After July 15	Report Courses at Other Institutions	Admissions	Submit via wolfPAW
9/1/2019	Advising Day Invitation	New Student Programs	Advising Day: October 18, 2019
<i>Early October – Consulting colleges on a specific date</i>	Advising and Course Registration Info Available; Placement Test Reminder	New Student Programs	
10/1/2019	Advising Day Registration Reminder	New Student Programs	
10/10/2019	Advising Day Details	New Student Programs	Just to registered attendees
Mid October	Orientation Invitation	New Student Programs	Via AdmissionPros for 1/3/2020
Mid October	Course Registration Opening Soon	New Student Programs	
11/1/2019	Spring Fellows Registration	New Student Programs	
Early November	Campus Enterprises Checklist Spotlight	New Student Programs	Meal plan sign up starts 11/1; Purchasing Books; Student ID
Mid November	Student Health Checklist Spotlight	New Student Programs	Health Insurance Portal opens in early November
12/13/2019	Reminder to do things before offices close; Winter Welcome Week Schedule	New Student Programs	
12/19/2019	Submit Final Transcript (s) (College and High School)	Admissions	12/19 transcript deadline. Colleges and Universities aren't able to send transcripts earlier.
12/28/2019	Final Logistics Reminders	New Student Programs	Move-In, Orientation, One Card ID, Meal Plans Active, etc.
1/2/2020	Winter Welcome Week Reminder	New Student Programs	

