NEW STUDENT CHECKLIST

After you are accepted to NC State:

Every Student Must...
- Confirm Your Enrollment
- Access Your Unity Account
- Complete Your University Housing Application  
  *(Required for all first-year students, optional for transfer students)*

If You Need/Choose to...
- Get Connected to NC State
- Apply for Scholarships and Financial Aid

After you have paid your enrollment deposit:

Every Student Must...
- Provide Undergraduate Admissions with an Official Final Transcript
- Provide Health Insurance Information
- Complete the Medical History and Immunization Forms
- Access Your Tuition and Fees Information
- Take Placement/Skills Assessments
- Register to Attend New Student Orientation
- Review Your College’s Common Reading Assignment
- Sign Up for Your Meal Plan  *(Required for all on-campus first-year students, optional for transfer students)*
- Complete Alcohol and Hazing Prevention Online Education
- Review the Office of International Services (OIS) Pre-Arrival Guide for Immigration Information and Arrival Support  *(Required for all international students)*
- Review the Code of Student Conduct

If You Need/Choose to...
- Request all AP/IB Scores Be Sent to NC State
- Update Your Home Address and Phone Number
- Contact Disability Services
- Grant Parent/Guardian Access to Your Records
- Request a College or Curriculum Change
- Review Options for Bringing a Computer
- Review Campus Parking/Alternative Transportation Information
- Keep Your Computer and Information Safe
- Purchase Your Textbooks
- Get WolfTV for Your On-Campus Room
- Consider Participating in One of NC State’s Additional Summer Programs

go.ncsu.edu/NewStudentChecklist

go.ncsu.edu/NSChecklist
After you are accepted to NC State

Every Student Must...

☐ Confirm Your Enrollment

We can’t wait for you to come to campus and start enjoying the Wolfpack life!

Log into your wolfPAW account to respond to our offer of admission under your To-Do List.

The deadline to confirm your acceptance is:
> Fall Semester: May 1 or within 10 days of receipt of your acceptance
> Spring Semester: December 1 or within 10 days of receipt of your acceptance
> Spring Connection: June 1

If you choose not to attend, please let Undergraduate Admissions know via your wolfPAW account.

Access Your Unity Account

Your Unity ID is an electronic identification key that allows you to access all of your records and services while associated with NC State. You need your Unity ID and password to access your email and campus services (e.g., eBilling, financial aid, Registration and Records) available via MyPack Portal at https://mypack.ncsu.edu.

To obtain your Unity ID, log in to https://wolfpaw.ncsu.edu/ with your wolfPAW username and password. You will see your Unity ID Credentials (ID and Password) listed on the main page.

Your Unity ID password is initially set to a default value. That is an 8 digit number composed of the last four digits of your ID number (found on the wolfPAW page) followed by your two-digit birth month and two-digit birthday (mmdd).

Before you can log in to anything, you must create a password for your account. Please follow these instructions:
> Go to ncsu.edu/UIA to set up your security questions and answers.
> Once you have updated your security questions and answers, go to ncsu.edu/password to change your password to something only you know. (Enter your Unity Username, then your current password (default value). Create a new password and enter it twice.)
> Keep your password private. It is against university policy to share this information with anyone, including a parent or legal guardian.

https://oit.ncsu.edu/my-it/unity-credentials/
919.515.HELP (4357) (NC State Help Desk)
**Complete the University Housing Application**

*(Required for all first-year students, optional for transfer students)*

Living on campus is an essential part of the Wolfpack experience; that’s why students are required to live on campus their first year. However, transfer students are not required to live on campus and other exceptions can apply for first-year students.

Once you have been offered acceptance at NC State, you should complete a University Housing application. This process is done through MyPack Portal using your student ID number (can be found on your acceptance letter from Undergraduate Admissions).

**Select a Preferred Roommate and/or Residence Hall.**

The University Housing application gives students the optional to select a preferred roommate and a preferred residence hall. If no roommate or residence hall is entered, University Housing will assign you based on lifestyle questions submitted in your application.

**Check out our 16 Living and Learning Villages!**

Living and Learning Villages provide on-campus residents with an additional community based on interests, goals, and lifestyles. There is no additional cost to join a Village, but the benefits are endless. If you do plan to join a Village, there is a separate application in MyPack Portal.

- https://housing.ncsu.edu/
- 919.515.2440 (University Housing)
- housing@ncsu.edu

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**Get Connected to NC State**

Now that you are part of the Pack, you need to get to know us better:

> Follow NC State on Facebook, Twitter, and Instagram (@ncstate)
> Follow New Student Programs on Twitter and Instagram (@ncstatensp)

**Apply for Scholarships and Financial Aid**

The Office of Scholarships and Financial Aid (OSFA) assists students with applying for and securing financial assistance. You will be offered the best funding options available to you depending upon the timing of your application for aid, your level of financial need, and availability funding.

**Financial Aid:**

(*not applicable to international students*)

The Free Application for Federal Student Aid (FAFSA) is available each October 1. Students who wish to be considered for federal, state and institutional financial aid must submit a FAFSA. NC State University as a priority filing deadline of March 1. However, due to the high number of FAFSA applications received, grant funding is awarded on a first come, first served basis. Therefore, it is important to submit the FAFSA and any other requested information as soon as possible. Complete the FAFSA at [https://fafsa.gov](https://fafsa.gov).

**Scholarships:**

Once you are offered acceptance to NC State University, you can begin applying for scholarships via our scholarship portal, PackASSIST. For more information, including deadlines, and to log on using your unity credentials, visit:

[https://go.ncsu.edu/PackASSIST](https://go.ncsu.edu/PackASSIST)

- https://go.ncsu.edu/financialaid
- 919.515.NCSU (Scholarships and Financial Aid)
- financialaid@ncsu.edu
Every Student Must...

☐ **Provide Admissions with an Official Final Transcript**

You must submit an official final transcript from all institutions you attended prior to enrolling at NC State. Final acceptance is contingent on your maintaining a level of academic performance that is equal to or better than your previous academic record.

> **Failure** to submit an official final transcript will cancel your enrollment

> **Mail** transcripts to: NC State Office of Undergraduate Admissions, Campus Box 7103, Raleigh, NC 27695-7103

[Links]

☐ **Provide Health Insurance**

Per state law, students must show evidence of existing creditable insurance coverage (coverage under another health plan), purchase a private insurance plan or enroll in the NC State-sponsored plan (Student Blue). Established students will be able to enroll or waive the insurance beginning June 1st (for fall semester) or November 1st for spring semester.

> **Students** who do not waive out and decide to purchase the NC State-sponsored plan will be billed through their student account each semester.

> Visit HealthyPack ([https://healthypack.dasa.ncsu.edu/insurance-and-billing/](https://healthypack.dasa.ncsu.edu/insurance-and-billing/)) for eligibility information and for more detailed information regarding insurance. To waive or enroll the Student Blue Plan visit [studentbluenc.com/ncsu](http://studentbluenc.com/ncsu).

[Links]

☐ **Complete the Medical and Immunization Forms**

Before arriving at NC State University, students are required to submit their medical histories and proof of required immunizations.

North Carolina Law requires that NC State students submit proof of immunizations to Student Health Services within 30 days of acceptance at NC State University. For more information on the requirements, exceptions, exemptions and how to submit records visit [https://healthypack.dasa.ncsu.edu/health-records/immunizationtb-compliance/](https://healthypack.dasa.ncsu.edu/health-records/immunizationtb-compliance/)

In addition to submitting immunization records, students are required to complete a Health History Form and TB Questionnaire. Both can be found on the HealthyPackPortal ([https://sso.medicatconnect.com](https://sso.medicatconnect.com))

[Links]
Access Your Tuition and Fees Information

You will use MyPack Portal (https://mypack.ncsu.edu/) to view your eBILLs and detailed student account information. Bills will not be mailed.

> It is the responsibility of each student, whether or not they receive a statement, to make full payment or complete financial aid information prior to the deadline. Approved and accepted financial aid awards and sponsorships will be noted on the account. Only the amounts exceeding the award must be paid.

> View your bill and make an online payment via MyPack Portal. From the Student Homepage, select the Student Accounts tile. Click Billing Statements from the left menu to view your bill. Detailed account information is under Account History. Click the “Make a Payment” button to pay your charges. “What I Owe” gives you a current snapshot of your account.

> Tuition and Fees must be paid by the date posted on your billing statement to avoid class schedule cancellation.
  - Fall billing is in July
  - Spring billing is in November
  - Summer I billing is in April
  - Summer II billing is in May

> Grant parental access to student accounts through the MyPack Portal. Details are at go.ncsu.edu/parentaccess

> Sign up for direct deposit to receive refunds through the MyPack Portal. Details are at go.ncsu.edu/directdeposit

> Learn more about billing and payment options by visiting go.ncsu.edu/billing

> Reduce your debt or “payment pain” by enrolling in a monthly payment plan at go.ncsu.edu/mpp

> Waive or enroll in the NC State Insurance plan (if you don’t waive, you will automatically be enrolled and billed). Learn more at go.ncsu.edu/insurance

> If you decide not to attend NC State University you must notify Undergraduate Admissions (undergrad-admissions@ncsu.edu) no later than the first day of classes (include your full name, student ID and date of birth in the email). You must also cancel your housing and dining plan if applicable. You will be responsible for all charges on your account including any charges for late cancellations.

https://studentservices.ncsu.edu
919.515.NCSU (Cashier’s Office)
studentaccounts@ncsu.edu
Take Placement/Skills Assessments

First-year students: To ensure you are registered in the appropriate courses, placement/skills assessments are offered – and some required – in certain subjects such as math, English, chemistry, and foreign languages. To learn more about these assessments, visit https://newstudents.dasa.ncsu.edu/firstyear/placement/

Transfer students:
> Placement test for math is not required if you have transferable math credit but otherwise you may be required to complete a placement test in mathematics.

> Transfer students should review the transfer policies of the First-Year Writing Program

> Based on your needs you may be required to complete placement tests in chemistry and/or foreign languages

> To learn more about these assessments, visit https://newstudents.dasa.ncsu.edu/transfer/placement/

Register to Attend New Student Orientation

You must register for Orientation through your wolfPAW account via https://wolfpaw.ncsu.edu/.

> Click on the “Register for Orientation” link under the “My To-Do List” section on the Dashboard.

> Read the instructions, select, and submit the Orientation you wish to attend.

> Only the session(s) available to you are offered as options. Review your Application Status screen in wolfPAW or your acceptance letter from Undergraduate Admissions if you are unsure of your college.

> Contact New Student Programs at 919.515.1234 immediately if you have a conflict with attending your designated Orientation session.

Parents and family members are also highly encouraged to attend Family Orientation.

The program runs in conjunction with your Orientation session and is designed to introduce families to the academic programs and services available at NC State. Learn how to register your family at the website below or call 919.515.1234 for more information.

https://newstudents.dasa.ncsu.edu/orientation/
919.515.1234 (New Student Programs)
orientation@ncsu.edu

Review Your College’s Common Reading Program

(First-year students whose first semester is Summer/Fall only – does not apply to transfer students or first-year students whose first semester is Spring)

This year’s Common Reading was selected by a committee of faculty, staff, and students, as a way of introducing new students to institutional and academic values and expectations. You will receive a copy of the book when you come to your orientation (so do not buy it), and there will be activities related to the book throughout your first semester. For information about your college’s expectations and possible related assignments regarding the Common Reading, visit the website below.

https://newstudents.dasa.ncsu.edu/commonreading/
919.515.1234 (New Student Programs)
Complete Alcohol and Hazing Prevention Online Education

All incoming first-year and transfer students under the age of 21 are required to complete an alcohol and other drug education program online. Additionally, all incoming first year and transfer students, regardless of age, are required to complete a hazing prevention program online.

Those failing to complete the programs will have a hold placed on their records, and they will not be able to register for next semester classes.

Instructions for completing the online programs will be available soon.

919.513.3295
(Alcohol and Other Drug Prevention Education)

alcohol-drug-ed@ncsu.edu

Review the Office of International Services (OIS) Pre-Arrival Guide for Immigration Information and Arrival Support

(*required for all international students)

The Pre-Arrival Guide is available online here:
https://internationalservices.ncsu.edu/pre-arrival-information/

http://internationalservices.ncsu.edu/

919.515.2961 (Office of International Services)
ois@ncsu.edu

Review the Code of Student Conduct

The Code of Student Conduct serves as the basis for student behavioral expectations at NC State. It contains information related to the university’s jurisdiction over student behavior, academic and non-academic violations, sanctions available when a violation occurs, and information regarding interim suspension.

Academic violations include cheating, plagiarism, or aiding another to cheat or plagiarize. Non-academic violations vary widely and include rules concerning alcohol, drugs, infliction or threat of bodily harm, vandalism, disorderly conduct, sexual and racial harassment, sexual assault, and more.

All students are strongly encouraged to read and understand the Code of Student Conduct.

https://studentconduct.dasa.ncsu.edu/

919.515.2963 (Office of Student Conduct)

studentconduct@ncsu.edu

Sign up for your Meal Plan

(*required for all first-year students living on campus, optional for transfer students)

NC State’s award-winning dining program offers a variety of food options that are convenient, fresh, diverse and delicious. From traditional, all-you-care-to-eat dining halls to a mix of restaurants, cafes and convenience stores, our program is designed to meet the unique needs and taste of our student body. Whether you live on campus or commute, NC State Dining offers a variety of meal plans that can be tailored to your specific needs.

All first-year students (students entering college for the first time) living in on-campus housing are required to have a meal plan. To compare meal plan options and sign up, visit to dining.ncsu.edu. You can make any changes to your meal plan for the fall semester by September 30 and spring semester by January 31.

http://dining.ncsu.edu/

1.800.701.4940 (NC State Dining)

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Those failing to complete the programs will have a hold placed on their records, and they will not be able to register for next semester classes.

Instructions for completing the online programs will be available soon.

919.513.3295
(Alcohol and Other Drug Prevention Education)
alcohol-drug-ed@ncsu.edu
If You Need/Choose to...

☐ Request All AP/IB Test Scores To Be Sent to NC State
A full list of the AP/IB credit policies at NC State is available online:
https://admissions.ncsu.edu/credit-opportunities

> Test scores must be submitted to NC State before New Student Orientation

> All scores must be received directly from the testing agency. Undergraduate Admissions does not accept scores from high school or college transcripts.

> NC State’s AP Code is: 5496
https://admissions.ncsu.edu/
919.515.2434 (Undergraduate Admissions)
dergrad-admissions@ncsu.edu

☐ Update Your Home Address and Phone Numbers
It is very important that your address and phone information are kept current with the university.

> Log in to MyPack Portal (https://mypack.ncsu.edu/)
Go to Main Menu > Student Self Service > Student Center > Personal Information.

> Sign up to receive WolfAlert emergency text messages which may be sent during campus safety emergencies (https://www.ncsu.edu/emergency-information/textsignup/)

☐ Contact Disability Services
Contact the Disability Services Office (DSO) should you require academic accommodations during the year due to physical, mental health and/or learning disabilities.

🔗 https://dso.dasa.ncsu.edu
📞 919.515.7653 (Disability Services Office)
✉️ disability@ncsu.edu

☐ Grant Parent/Guardian Access to Your Records
You can give your parent or guardian online access to view your financial (billing/payment) and academic information (schedule/grades):

> Log in to MyPack Portal (https://mypack.ncsu.edu/)
Go to Main Menu > Student Self Service > Campus Personal Information
> Parent/Guardian Access. Detailed instructions are available: https://ncsu.service-now.com/student-services/knowledge.do?sysparm_document_key=kb_knowledge,dea332ba6f4c5600615fc00aea3ee453

> To learn more about your academic records and the laws that protect them, visit
https://policies.ncsu.edu/regulation/reg-11-00-01
Request a College or Curriculum Change

(Does not apply to students whose first semester is Spring)

Requests to change the program into which you were accepted must be submitted to and approved by Undergraduate Admissions prior to June 1.

> Email your request to undergrad-admissions@ncsu.edu and provide your complete name and date of birth.

> You cannot change your program after June 1 or during Orientation

https://admissions.ncsu.edu/
919.515.2434 (Undergraduate Admissions)
undergrad-admissions@ncsu.edu

Review Options for Bringing a Computer

Most students bring a laptop or other computer when they come to NC State. Be sure to review the computer specifications at https://go.ncsu.edu/comp-specs and check with your individual department or college before purchasing your computer.

The Bookstore offers laptops from Apple, Dell, and Lenovo. Each model is custom configured to meet or exceed the University’s minimum requirements for student laptop purchases. Each model qualifies for education discounts, technical support and warranty repair from the OIT Walk-in Center.

https://go.ncsu.edu/ncsubookstore_computers
919.515.2161 (NC State Bookstores)
bookstore@ncsu.edu

Review Campus Parking/Alternative Transportation Information

Parking on campus requires a valid NC State Parking Permit. Permits are sold online beginning in early July for fall semester and late November for spring semester. Eligibility to purchase a permit is based on a student’s credit hours on file with Registration and Records. Freshmen may purchase a parking permit; however, freshmen will only be eligible to park in the RS-Resident Storage lot which is approximately 380 spaces.

Alternative transportation options include:

> Wolfline campus bus system
> GoPass access card to ride city/regional transit
> Zipcar car share service
> LimeBike Bicycle share program
> Personal Bicycle (registration mandatory)

www.ncsu.edu/transportation
919.515.3424 (Transportation)
☐ **Keep Your Computer and Information Safe**

Be careful about what information you share on all of your devices and **never** share your password with anyone, even your parents.

> Phishing attacks are common on campus; and we remind you that the NC State Help Desk will never ask you for your password.

> If you receive suspicious email or other notices requesting your password, consider them spam and delete them immediately.

> All of your technology devices, including smartphones and tablets, should be password-protected and kept up-to-date with security patches and antivirus protection, if available. You are strongly encouraged to enroll in Two-Factor Authentication to protect your data. NC State supports two services: Google 2-Step Verification for Google accounts, and Duo for Shibboleth-connected services like MyPack Portal and WolfWare. Visit go.ncsu.edu/2fa for more information.

🔗 [https://oit.ncsu.edu/it-security/safe-computing](https://oit.ncsu.edu/it-security/safe-computing)

📞 919.515.HELP (4357) (NC State Help Desk)

✉️ help@ncsu.edu

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☐ **Purchase Your Textbooks**

After you have registered for your classes, go to MyPack Portal [https://mypack.ncsu.edu](https://mypack.ncsu.edu) or to the NC State Bookstore’s website and order your textbooks. All you will need is your student ID to view your textbook list and order your books. The Bookstore offers a robust online ordering system that includes online price comparison, textbook rental, ebooks and textbook buyback. Students eligible for financial aid may also order their books online and the bill will be sent directly to the University Cashier’s Office.

🔗 [https://go.ncsu.edu/textbooks](https://go.ncsu.edu/textbooks)

📞 919.515.3424 (NC State Bookstores)

✉️ bookstore@ncsu.edu

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☐ **Get WolfTV for Your On-Campus Room**

The Office of Information Technology provides an all-digital, comprehensive cable television package (WolfTV) for students living on campus.

🔗 [https://go.ncsu.edu/wolftv](https://go.ncsu.edu/wolftv)

📞 919.515.3153 (Office of Information Technology)

✉️ student_telecommunications@ncsu.edu
Consider Participating in One of NC State’s Additional Summer Programs

(Does not apply to students whose first semester is Spring)

There are a number of optional supplemental programs offered to assist students in their transition to the university. Consider participating in one (or more) of the following:

Wolf Camp & Wolfpack Bound
Open to all first-year and transfer students
Wolf Camp and Wolfpack Bound are outdoor adventure programs, offered by University Recreation, for incoming students. Wolf Camp is a three-day trip with approximately 50 other new students. For this trip, you’ll ascend up the NC State challenge course and zipline and then head to a campground for campfires with s’mores, games to get to know other new students, and activities like kayaking, biking, and hiking. Wolfpack Bound is a five-day trip with just 11 other new students and ventures to Hammocks Beach State Park on the NC coast for sea kayaking, relaxing on the beach and plenty of time to get to know other students and get valuable information on what college will be like.

Symposium for Multicultural Scholars
Open to all first-year and transfer students
The purpose of the Symposium is to maximize the academic success of incoming African American, Hispanic/Latino, Asian American, Pacific Islander and Native American/Indigenous first-year students by providing information about opportunities that enhance your academic experience and knowledge of campus resources, multicultural faculty and staff, cultural heritage, networking, and other strategies for success. The Symposium fosters a sense of community and provides a foundation to ensure academic success on our college campus.

GLBT Symposium
Open to all first-year and transfer students
The GLBT Symposium is a half-day welcome and community-building experience designed to provide incoming students with information about the GLBT Center, annual events, and ways to get involved. Students will learn about GLBT student organizations on campus, opportunities to volunteer through the GLBT Center, and GLBT resources in the local community. Incoming students will get a chance to connect with each other and hear from returning students about what it’s like to be GLBT at NC State. This annual event is a great way for students to make new friends, enjoy free food, and have some fun. Lunch will be provided.

Summer Start
Open to all first-year and transfer students
Summer START assists new first-year and transfer students with the transition to NC State through five weeks of college courses and campus involvement during Summer Session II. Summer Start works closely with each college to ensure students will be enrolled in academic courses towards their specific major to get them on the accelerated path to graduation. In addition to up to eight credit hours of university coursework, many optional social, academic, leadership, and service programs are planned throughout the week and on weekends. Summer Start will provide a strong introduction to the culture of NC State and a jump start on your academic degree requirements. Take advantage of this unique opportunity to get ahead with a smaller community of your peers.

First Year Inquiry in Prague
Open to all first-year students
FYI in Prague, hosted at the NC State European Center in Prague, is a 2 week program that merges the high impact experiences of a first year inquiry course and study abroad. Students earn 3 GEP credits that count towards their degree before the start of their first semester on campus. Students will be immersed in inquiry-guided learning, utilizing the historic and beautiful city of Prague as their classroom.

https://newstudents.dasa.ncsu.edu/summerstart/
https://studyabroad.ncsu.edu/fyiprague
https://recreation.ncsu.edu/outdoor/wolfpack-bound
https://oied.ncsu.edu/glbt/signature-programs/
https://go.ncsu.edu/MSAsymposium